



Date:

To: Windsor Police Service

RE: REQUEST FOR POLICE VULNERABLE SECTOR CHECK

As the authorized representative of _____ (insert name of Agency), _____ that is responsible for the well-being of one or more children or vulnerable persons, as defined in section 6.3(1) of the Criminal Records Act, I hereby request that the Windsor Police Service conduct a Police Vulnerable Sector Check, pursuant to section 6.3 of the Act, with respect to the following individual for the position of _____.

Paid Position

Volunteer

Student/Other

Name: _____
(Insert name of applicant)

Address: _____
(insert address of applicant)

Date of birth: _____
(insert date of birth of applicant)

Name/Title: _____
(insert name of representative from agency)

Agency: _____
(insert name, address, phone number, fax number of agency)

Signature: _____
(insert signature of Agency Representative)

Date: _____
(insert current Date)

Please refer to the **Police Record Check Agency Fact Sheet**, located on the Windsor Police Service website at: www.police.windsor.on.ca for complete details, on the Record Check Process.