



Windsor AAA Zone

Coaches Rules and Regulations

Coaches meeting April 5 2017

1. Evaluations in April.
2. Signing of all players by the end of evaluations.
3. Any exhibition games need to be sent to Fred Baldwin with cc to Tony Ciampa Kelly Tazzman to book referees and time keepers.
4. Please inform of players being signed throughout the evaluations to Fred Baldwin and or Tony Ciampa.
5. **Cannot mandate any practices in the summer until August 15.**
6. Make sure budgets are done and handed into Natalie Graniero and Louie Calsavara due dates to be sent by treasurer. (Natalie)
7. Make sure all certification are complete for all coaches and trainers.
8. Bantam Minor and up HP1 certification with an assistant with at least a D1 certified.
9. Pee wee major and under all head coaches with a D1 certified which is D1 trained and MED (making ethical decisions) course.
10. All teams must have at least one trainer on roster and have at least one other i.e. assistant coach with a trainers certificate in case.
11. All teams must have their aps signed and on roster before first league game, **non compliance will result in coach's suspension until roster is completed.**
12. All managers should have respect in sport as well.

13. Monthly budgets must be in to Natalie at the end of every month so he can keep track of monies to be taken out for payments. **A \$100.00 fee will be deducted from coach's stipend for each occurrence of non compliance to this request.**
14. Have your tournaments and budgets set and have your team meetings early. Do not wait until end of summer.
15. Any fundraising activities must go through a board of director at large to be named after the Annual General Meeting.
16. **AP protocol from AA or A system. Contact association vps and coaches from Riverside, LaSalle and Windsor Minor to give heads up.**
17. AP from AAA team below let Tony Ciampa know ASAP for uniforms and permission from coach of lower team before making call to player or players. It is important that we keep an open line of Communication.
18. **Equipment room should be kept in orderly fashion at all times.**
19. **All dressing rooms must be kept clean at all times and supervised accordingly including minor and major midget rooms.**
20. All information needed is on Zone website www.windsoraaazone.net
21. Any and all hockey related questions for team should go through Tony Ciampa.
22. Any registration Issues should be directed to Jon Mesic and any ice time issues directed to Kelly Tazzman
23. Make sure any changes in practices are done in cooperation with another team in the Zone ahead of time and not at last minute.
24. When emailing always copy Tony and Fred.
25. Louie Calseverra is Conflict resolution director.
26. Always make sure you are two deep when speaking to a player and or parent about any team or player issues.
27. Lockers in coach's equipment room must be kept in orderly fashion and lockers need to have a lock on them.
28. All dry land activities must have at least one staff member excluding the manager preferably team trainer and or Parent Liaison.
29. There is no such thing in today's culture that **"whatever happens in dressing room stays in dressing room."**
30. **Players must be able to speak openly to coaches without repercussions.**

- 31. Social media is becoming more and more available. No bullying will be tolerated at any time either through social media or in dressing rooms or anywhere else. As a coach social media should only be used for emergencies and information. (twitter, facebook etc.) This protects you from misinformation.**
- 32. When arrival times and departure times are designated it is imperative that a member of the coaching staff, if not the head coach, be present. In departure making sure that dressing rooms are left clean and all players are attended to for rides home by parents and or guardians.**
- 33. Foul language on bench on ice or in any team function or activity will not be tolerated. Too many complaints from parents and referees.**
- 34. Please make sure that players are supervised before going on ice to minimize and conflicts with Central Park Rink attendants. No player or pucks can be on ice before the Ice is clean, Zamboni is off the ice and Zamboni doors are closed.**
- 35. When a game is scheduled before or after your practice please leave ice with team when instructed by rink Attendant so that game can start on Time. All schedules will be on website and you will know if there is a game scheduled.**

Coaches signature

Date

Thank you for your cooperation it is important that we all follow the protocols as it makes things much easier to handle throughout the season.